



KANAGAWA UNIVERSITY

## Application Information for Exchange Program at Kanagawa University 2020

Kanagawa University announces the application information for the exchange program of 2020 for the students from partner institutions as below:

### 1. Kanagawa University Student Exchange Program

Exchange students at Kanagawa University each belong to a department or graduate school, and they study subjects in their study field and Japanese language subjects and subjects related to Japan.

### 2. Period of Student Exchange

Our exchange program is from April to July (1<sup>st</sup> semester) and from September to January (2<sup>nd</sup> semester) every year. You may start the program in April or September for one semester or two. Most of the classes run for a semester only, but some classes start in April and run for two semesters. Changes to the period of study after application are not accepted in principle so please confirm the period before you apply. Please ask for any details.

### 3. Contact Information and Application Inquires

Website URL	<a href="https://www.kanagawa-u.ac.jp/english/admissions/exchange_program.html">https://www.kanagawa-u.ac.jp/english/admissions/exchange_program.html</a>
Address	International Center, Kanagawa University, 3-27-1 Rokkakubashi, Kanagawa-ku, Yokohama, Japan 221-8686 Tel: +81-(0)45-491-1701 Fax: +81-(0)45-481-6011 Email: intl-inbound@kanagawa-u.ac.jp

### 4. Timeline for Admission and Academic Schedule

We will inform you the exact academic calendar after you have been accepted. There may be changes to the schedule.

	Study abroad from Semester 1 (April 2020)	Study abroad from Semester 2 (Sept 2020)
① Online Application Period	Sep 1 to Oct 15, 2019	Mar 1 to Apr 5, 2020
② Notification of acceptance	Late Dec, 2019	Late Jun, 2020
③ Release of COE	Late Feb, 2020	Late Jul, 2020
④ Release of Orientation Schedule	Early Mar, 2020	Mid Aug, 2020
⑤ Arrival in Japan	Late Mar, 2020	Beginning of Sep, 2020
⑥ Orientation week for Exchange Students	Late Mar, 2020	Beginning of Sep, 2020
⑦ Lectures begin	1 <sup>st</sup> week of Apr, 2020	3 <sup>rd</sup> week of Sep, 2020
⑧ Lectures end	Mid Jul, 2020	Mid Jan, 2021
⑨ Examinations (Undergraduate students)	Late Jul, 2020	Late Jan, 2021
⑩ Farewell Ceremony	End of Jul, 2020	End of Jan, 2021

### 5. Eligibility

In order to apply for the Exchange Program, you must:

- (1) be a student at one of the partner institutions of Kanagawa University and recommended by the institution;
- (2) have the language ability stated below:

Faculty/Graduate School			Japanese Language Proficiency Test
Undergraduate (Faculty)	Yokohama Campus	<ul style="list-style-type: none"> <li>- Law,</li> <li>- Economics,</li> <li>- Foreign Languages,</li> <li>- Human Sciences,</li> <li>- Engineering</li> </ul>	Equivalent to N2 of Japanese Language Proficiency Test or above
	Shonan Hiratsuka Campus	<ul style="list-style-type: none"> <li>- Business Administration,</li> <li>- Science</li> </ul>	Equivalent to N2 of Japanese Language Proficiency Test or above, or enough English proficiency for taking courses in your study area. (equivalent to CEFR B1 level)
Post Graduate (Graduate School)	Yokohama Campus	<ul style="list-style-type: none"> <li>- Law,</li> <li>- Economics,</li> <li>- Foreign Languages,</li> <li>- Human Science,</li> <li>- History of Folklore Studies</li> </ul>	Equivalent to N2 of Japanese Language Proficiency Test or above
		<ul style="list-style-type: none"> <li>- Engineering</li> </ul>	Equivalent to N2 of Japanese Language Proficiency Test or above, or enough English proficiency for taking courses, research in your study area. (equivalent to CEFR B1 level)
	Shonan Hiratsuka Campus	<ul style="list-style-type: none"> <li>- Business Administration,</li> <li>- Science</li> </ul>	Equivalent to N2 of Japanese Language Proficiency Test or above or enough English proficiency for taking courses, research in your study area. (equivalent to CEFR B1 level)

\*Even if you have not yet taken the JLPT, we might accept your application if you submit the Japanese Language Ability Assessment Form and it is certified that you have Japanese language ability equivalent to N2 or above. However, there may be restrictions imposed with regard to the registration for Japanese language classes.

\* Even if you do not have Japanese language ability equivalent to N2 or above, we might accept your application if there are classes conducted in English in your faculty / graduate school and you have enough English proficiency (equivalent to CEFR B1 level) for taking courses in your study area. Please ask for any details.

## 6. How to Apply/Application Materials

### <How to Apply>

After being officially selected as an exchange student by your home institution, please apply online at the website listed below.

[https://www.kanagawa-u.ac.jp/english/admissions/exchange\\_program.html](https://www.kanagawa-u.ac.jp/english/admissions/exchange_program.html)

After applying to the website, we will announce confirmation to you. We may ask you to modify the documents, so please do not post the original documents until we ask you to do so. And please post the original documents through your home university, please do not post them by yourself.

### <Application Materials>

All documents must be prepared all in either Japanese or English.

A translation of each document should be attached along with the original if any documents are prepared in other languages. Please post the original documents by courier. Also, we do not return the original documents after the application.

How to Apply	Application Materials		Format	Deadline
<ul style="list-style-type: none"> <li>After completing online, Post original documents</li> </ul>	①	Copy of Online Application Form (Printed and signed)	fixed	Online application 【1 <sup>st</sup> semester from April,2020】 <b>By 15<sup>th</sup> October, 2019</b> 【2 <sup>nd</sup> semester from Sept,2020】 <b>By 5<sup>th</sup> April, 2020</b> • After application, the International Center will contact applicants with a confirmation of receipt. • Please post the appropriate documents only after receiving word from the International Center. (We may ask you to make amendments.)
	②	Official Certificate of Student Registration at Home Institution	—	
	③	Official Academic Transcripts issued by Home Institution	—	
	④	Application for Certificate of Eligibility	fixed	
	⑤	Original Official Bank Statement under the name of Payer of Expenses	—	
<ul style="list-style-type: none"> <li>Complete online (only)</li> </ul> ※If you have not studied Japanese previously, ⑦ need not be submitted.	⑥	Letter of Recommendation	—	
	⑦	Copy of Japanese Language Proficiency Test results※	—	
		(For those who have not sat JLPT or those who have N3 level or below.) Japanese Language Ability Assessment Form※	fixed	
	⑧	Statement of Academic Objectives	fixed	
	⑨	Photocopy of valid passport	—	
<ul style="list-style-type: none"> <li>Post (only)</li> </ul>	⑩	Certificate of Physical Condition	fixed	
	⑪	4 ID photos (3cm×4cm, Taken within one month)	—	

※ Please submit the following if you apply for the Department of Architecture, Faculty of Engineering or Course of Architecture and Building Engineering, Graduate School of Engineering.

<ul style="list-style-type: none"> <li>Complete online (only)</li> </ul>	⑫	Portfolio (Maximum size: 15 pages)	—	Same as above
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※ For people with citizenship of China, Myanmar, Bangladesh, Mongolia, Vietnam, Sri Lanka or Nepal, in the case where the Payer of Expenses is not the Applicant, please also submit the following documents.

<ul style="list-style-type: none"> <li>After completing online, <div>Post original documents</div></li> </ul>	⑬	Affidavit of a Payer of Expenses	fixed	Same as above
	⑭	Notarization Certificate of Family Relationships	—	

## 7. Other

### <Certificate of Eligibility>

Kanagawa University will, on behalf of Exchange Students, apply to the Immigration Bureau in Japan for the Certificate of Eligibility (COE).

As soon as the Certificate is issued, it will be sent to your institution. You will need to bring the COE to your local Japanese Embassy or Consulate in order to obtain a Student Visa.

### <Student Accommodation and Homestay>

Kanagawa University has accommodation for exchange students. Please apply during the online application process. We can also introduce homestays and so on. Please ask for any details.

### <Subject Selection>

An Exchange student must take at least 6 classes/semester (1 subject = 100 minutes/week, 600 minutes per week in total) to maintain eligibility for their student visa.

\*Except for graduate students who will need to spend more time on research activities.

However, we request graduate students register for at least 1 class.

Please refer to the details about subject registration at the below URL in order to plan your study program beforehand.

[https://www.kanagawa-u.ac.jp/english/admissions/exchange\\_program.html](https://www.kanagawa-u.ac.jp/english/admissions/exchange_program.html)

### <Kanagawa University, Yoneda Yoshimori Education Scholarship for Exchange Students>

Kanagawa University offers scholarships for exchange students from partner institutions. There are some conditions and the application procedure will be explained during the orientation week.

Exchange students might instead be allocated the scholarship called “Student Exchange Support Program (Scholarship for Short-Term Study in Japan)” from Japan Student Services Organization (JASSO) if we receive the funding.

### <Security Export Control and Research activities>

Kanagawa University applies strict security export control according to the Foreign Exchange and Foreign Trade Act. Students who are enrolled in Kanagawa University as exchange students will agree to conduct research, studies and other activities in accordance to the various rules put in place by Kanagawa University regarding security export control.